



Town of Garrett Park
PO Box 84
4600 Waverly Avenue
Garrett Park, MD 20896

Regular Meeting of Town Council
Garrett Park Town Hall
10814 Kenilworth Avenue
Garrett Park, MD 20896

Town Council Meeting: February 10, 2020

MINUTES

Call to Order (7:40 PM) – Mayor Kacky called the meeting to order at 7:40 PM. Present were Councilmembers Gerilee Bennett, Phil Schulp, and Hans Wegner; this represents a quorum. Also present were Town Manager Andrea Fox, Town Assistant Elizabeth Henley, Bugle reporter Ed Lincoln, (Contract) videographer Grant Peacock, (Contract) Town Archivist Claire McDonald, and approximately seven Town residents.

Mayor's Opening Remarks (7:40 PM) – A Garrett Park Elementary student LEGO league team presented three solutions to Mayor Kacky and Town staff to improve the Garrett Park dog park. This was but one of a three-part project for an area-wide Lego team tournament. The team's proposal and more information are on the Town website.

Approval of Agenda (7:42 PM) – Councilmember Schulp added the item "Train Crossing and Whistle." The agenda was unanimously approved as amended.

Approval of Minutes (7:44 PM) The December 9, 2019 regular meeting minutes (revised by Councilmember Paczkowski) were unanimously approved. The January 13, 2020 regular meeting minutes were unanimously approved. The status of parking enforcement was discussed; the County signed the MOU, and the Town will ticket using County issued booklets.

Presentations by Residents (7:49 PM) Rokeby Avenue resident Bill Rivers spoke on behalf of a group of residents interested in decreasing the train whistles. Councilmembers Schulp and Simons are liaisons on this issue and have been working with Melanie Danberg, a resident who also has interest in establishing the Garrett Park station as a quiet zone.

Action (7:57 PM)

- **Appointment of New Election Judge** – Council unanimously approved Mayor Kacky's appointment of John Tschirky as an election judge; John will replace Ben Smith.
- **Adoption of FY20 Midyear Budget Adjustment Ordinance** – Councilmember Wegner and Town Manager Fox will meet to discuss the adjustments. Councilmember Schulp moved to adopt the ordinance, Councilmember Bennett seconded the motion, and it was unanimously approved. The FY21 Budget Work Session on February 24th will be a high-level discussion focused on Council's priorities, since some financial information will not yet be available. A second Work Session will be scheduled if necessary to discuss proposed budget and funding levels.

New Business (8:31 PM)

- **Archives Retention Schedule Update** – (Contract) Town Archivist Claire McDonald manages the Town Archives and Town government records. In December 2019, the Maryland State Archivist approved the Town Records Retention Schedule. On February 22

and February 29, Claire will lead sessions on Archives 101 and Preservation 101, respectively.

- **Compost Service Options** – Information was gathered on three compost service providers. Councilmember Bennett will conduct a resident survey with GP CAN and the Town Office.
- **Montgomery County Code Chapter 33B, Pesticides** – The County pesticide ban does not apply in Garrett Park although the Town may opt in. Councilmember Bennett is reviewing the code with Councilmember Wegner. Councilmember Bennett was also asked to discuss this with the Arboretum Committee.

Town Updates (9:01 PM)

- **SRTS Project** – The limit of disturbance stakes and tree protection fence were installed on Oxford. Next steps include hand pruning, air spading, and prepping and pouring concrete. Access to the road and driveways will be restricted during this time.
- **Land Use (including ADUs) Advisory Committee** – In Councilmember Paczkowski's absence, it was explained that the objective is to amend the Zoning Ordinance so that it's more flexible for corner lots. The ordinance would also envelop the Town's stance on ADUs. A proposal will be added to the Town website.
- **Traffic and Parking** – The Parking Enforcement Officer job description has been drafted. The ad hoc Traffic and Parking Advisory Committee was asked to participate in candidate interviews. The Officer will use County-issued citation booklets and represent the Town if there are appeals.
- **Train Crossing and Whistle** – There was discussion regarding correspondence on this issue; the Town Office will forward its correspondence with CSX to Councilmember Schulp.
- **Arboretum Committee** – The Committee is implementing the Comprehensive Arboretum Plan, keeping the databases current, and updating the Arboretum webpage. FY21 budget funds will be requested to validate the tree inventory. A new chair will be elected in March.

Town Manager's Report (9:24 PM) The January Financial Report and Town Manager's Report were summarized. Homes with code enforcement issues were also discussed.

Mayor Kacky adjourned the meeting at 9:27 PM.



Signed,

Andrea Fox, Clerk/Treasurer